



Days Into Go-Live: 6

Subject: Behavioral Health Provider Integration

Release Date: July 6, 2012

## We Have Gone Live and are Six Days Successful!

DO NOT SUBMIT CLAIMS TO MITS FOR DATES OF SERVICE BEFORE July 1, 2012.

This is the top reason claims have been denying in MITS.

Dates of Service 7/1/12 or later? Send to MITS! Dates of service 6/30/12 or before? Send to MACSIS!  
THIS IS TRUE FOR CLAIMS SUBMITTED VIA EDI AND CLAIMS SUBMITTED VIA THE MITS WEB PORTAL.

Progress Continues on EDI Claims File Testing and Trading Partner Certification

As of Thursday July 5<sup>th</sup>, 115 behavioral health entities have been certified as ODJFS trading partners. These entities represent more than 150 behavioral health providers. Send questions to: [MITC.CGtesting@jfs.ohio.gov](mailto:MITC.CGtesting@jfs.ohio.gov)

**TO RECEIVE AN 835 FILE FOR EACH OF YOUR AGENCY'S MEDICAID PROVIDER NUMBERS, you MUST Complete, Sign and Send in ONE JFS 06306 FORM FOR EACH OF YOUR AGENCY'S ACTIVE MEDICAID PROVIDER NUMBERS.** You can download the form and the instructions for completing it at: <http://www.odjfs.state.oh.us/forms/inter.asp> **YOUR AGENCY WILL NOT RECEIVE AN 835 FILE UNTIL YOU COMPLETE, SIGN AND SEND IN THIS FORM.**

**YOU CAN ALSO SUBMIT CLAIMS USING THE MITS WEB PORTAL:**

1. One MITS Web Portal Account is required for EACH Medicaid provider Number & NPI combination that your agency confirmed with ODMH /ODADAS. To submit claims and obtain remittance advice regarding submitted claims via the MITS web portal, providers must have a separate MITS Web Portal account for each Medicaid provider number. Your agency may have already registered on the MITS Web Portal but for July 1, but you should review your Web Portal settings to be sure they will meet your needs. If on July 1 you will be submitting claims or reviewing remittance advice for more than one ACTIVE Medicaid provider number, you MUST create a SEPARATE ACCOUNT for EACH MEDICAID PROVIDER NUMBER.
2. Set up your new MITS Web Portal accounts by visiting this internet address: <https://portal.ohmits.com/public/Providers/tabid/43/Default.aspx>. Select "Provider Setup/Registration link" and follow the instructions to set up an account and assign user roles. Note that providers can use the "switch provider" function and panel to navigate between multiple accounts and submit claims or obtain remittance advice for different Medicaid provider numbers.
3. MITS Web Portal Password Resets can NOW be done via the self serve password reset function on the MITS web portal. If you enter a wrong or expired password, the system will automatically prompt you to reset your password. **If you need other Web Portal assistance,** call the Provider Call Center at 1-800-686-1516 and follow the prompts to speak with a call center representative.
4. Remittance advice for ALL claims adjudicated by MITS will post to your MITS Web Portal account each Monday. This is true whether claims were submitted EDI or via the web portal. This is a handy tool to review RAs prior to the 835 files which will be sent to trading partners each Thursday.